



Auction Volunteers Needed

Volunteers are needed Friday, Feb. 10, 2012 to set up for the auction. We will begin around 8:30 am and hopefully finish by 5:00 pm. Any time you can help out is greatly appreciated.

Volunteers will also be needed Saturday afternoon to assist the caterer in preparing the meal. The time has not been confirmed but last year volunteers began at 2:00 and 4:00 and worked approximately 2-4 hours.

Volunteers are sought to help the night of the auction. Duties may include the following: helping in the kitchen; helping in the silent auction rooms; managing servers (middle school students); assisting the bartender; selling game tickets ; assisting with the check out process; serving/pouring wine; and cleaning up.

And speaking of cleaning up...

All decorations must be removed and all furniture must be returned to the original location before we leave the night of the auction. The auction is usually over by 10:00 and we kick into high gear to get the job done. In the past few years, we completed the task after 12:00 midnight with only a few helping. It would be nice to get it done before midnight.

All money earned through the auction supports the general budget and helps keep the cost of tuition affordable. Please consider helping with this fundraising event.

Thank You!

If you want to volunteer, complete the form below and return to the school office by Jan. 20th.

Name: _____

Phone: _____

Volunteer Opportunities (please check one or more)

____ Set Up Friday, Feb. 10th - time available _____

____ Kitchen help – Saturday afternoon - time available _____

____ Saturday Night – 5:00 until end of auction

____ Clean up -9:30 until completed

*** If you are volunteering during the auction, you will have time to eat dinner (no charge for the dinner) and you will also be able to participate in the games, and bid on oral and silent auction items. Due to the complexity of some tasks, volunteers will not be able to drink alcohol during the auction. This is a change in policy and has been approved by the administration and auction committee.